



**TRADED
SERVICE**

**BUSINESS
LEADERSHIP**

OVERVIEW

Business Leadership is a diverse and rewarding role that encompasses a number of strands, including human resources, financial management, premises management, business management, ICT, and much more.

Business Leadership Professional Services offered are varied, and we tailor our approach to each customer and the needs of the organisation. Our team are highly experienced and qualified including recognised qualifications such as BA Hons, Schools Business Management, CIPD, CIPFA, ICT, GDPR Practitioners and Governance.

WHAT OUR CLIENTS SAY

"Our Trust was established in December 2022 with initially seven primary schools joining the Mater Ecclesiae Catholic MAT. This was a time of great change with staff and directors working hard to establish the Trust, meet all the required standards and ensure robust and transparent financial management. Sheryl Cardwell supported the Trust in a financial consultant role. The support provided was exceptional, working with our existing finance team, Sheryl ensured we had up to date management accounts, set realistic budgets and were well prepared for internal audit processes.

The commitment shown by Sheryl was incredible. She attended virtual meetings with staff and Directors even whilst away on holiday. Sheryl's work and presence in the Mater Ecclesiae finance team provided excellent guidance, knowledge and re-assurance. We were so lucky to have Sheryl. We would strongly recommend Sheryl to any future potential clients."

Interim CEO Mater Ecclesiae Catholic MAT.

24-25

WHAT DO WE OFFER?

- A top rate of service
- Streamlined systems and services
- Expert advice and guidance
- Bespoke training
- Suite of resources
- Customised reports
- E-Learning Support
- Personalised and bespoke trackers
- Coaching and mentoring
- Onsite and remote support

ADDITIONAL SERVICES

We also specialise in School Business Leadership Consultancy, which includes;

- Consultancy to undertake a specific project
- Academy conversion, including due diligence
- Change and operational management

**“EXTREMELY
KNOWLEDGEABLE,
HIGHLY PROFESSIONAL
AND EXCEPTIONALLY
RELIABLE”**

SCHOOL BUSINESS LEADERSHIP AUDITS

- Human resource management audit, including single central record and recruitment and selection
- Financial management procedures
- Management Information Systems
- Administrative procedures
- School websites

SCHOOL BUSINESS LEADERSHIP TRAINING & DEVELOPMENT

- Bespoke training to support new and existing School Business Leaders and CFOs
- Management Information Systems functionality training
- Financial and budget system functionality training
- Induction and mentoring

SCHOOL BUSINESS DUE DILIGENCE

Areas include but not limited to;

- Finance
- Estates and H&S
- Governance

OUR COMMITMENT TO YOU

- Agree a mutually convenient date and time for the visit to take place
- Provide a draft report where appropriate within four weeks of the visit
- Produce opportunities and recommendations where appropriate within four weeks of receiving the information

YOUR COMMITMENT TO US

- Agree a scope of works and expected outcomes
- Agree a mutually convenient date and time for the annual to take place
- Provide feedback on the draft reports within three weeks of receiving the report

ABOUT US

Quality Results

We take great pride in providing quality business services at a price you can afford!

Expertise

Our expertise includes strategic financial management, benchmarking, resource management, data protection, business management and internal scrutiny.

Innovation

Our aim is to help leaders learn to succeed today. With an approach that is tailored to our clients needs we are amongst the best in the business.



Customer focussed



Highly reputable



Experts in compliance



Qualified & experienced



Affordably priced



shardbusiness



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SERVICE SCOPE

The following services are offered;

SCHOOL BUSINESS LEADERSHIP SUPPORT

- Interim SBM or CFO support
- Bespoke support for new and existing School Business Leaders
- Ad-hoc cover to support organisations and cover absences
- Recruitment of School Business Professionals

SCHOOL BUSINESS LEADERSHIP REVIEWS

- Review of systems, processing and working practices
- Focused area reviews, including human resources, finance, premises management, health & safety, ICT, asset management and administration
- Diagnostic analysis of roles and responsibilities