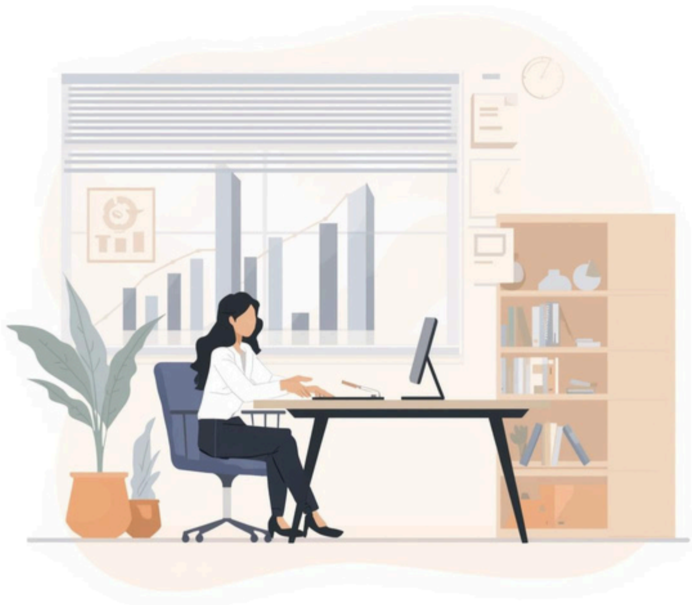
TUESDAY'S TOP TIP

SHARD Business Services

OUR WEEKLY DOSE OF SMART BUSINESS AND FINANCE TOP TIPS



Review Debtors - Don't just keep carrying them forward

Why?

Improve Cash Collection

- Review aged debt regularly.
- Follow up overdue balances promptly.

Identify Problem Debt

- Escalate long-standing amounts.
- Consider whether recovery remains realistic.

Benefit

An outstanding debtor is not the same as cash in the bank. Allowing unpaid balances to accumulate can create cashflow pressure and make recovery increasingly difficult. Regular aged-debt reviews help identify where reminders, escalation or other action is required and ensure responsibility for collection is clear. They also allow leaders to distinguish between genuine recoverable debt and balances that may require provision or write-off, resulting in a more realistic view of the organisation's financial position.

Useful Resources

- Academy Trust Handbook
- DfE – School Resource Management Guidance

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